

THE BOARD OF ATHENS COUNTY COMMISSIONERS, met in regular session, with Lenny Eliason presiding, Chris Chmiel and Charlie Adkins in attendance.

**AGENDA**

A motion was made by Commissioner Chmiel and seconded by Commissioner Adkins to approve the following agenda:

Athens County Board of County Commissioners

Meeting Agenda for Tuesday, March 19, 2024 Convenes at 9:30 a.m.

Approve Agenda

Approve Minutes March 14, 2024

Approve Appropriations, Transfers, New Line Items Requests/Changes & Bills

- 8:30 Road Trip to New 911 Building
- 9:30 Richard Shultz-
- 9:45 DJFS Dir Jean Demosky - weekly updates
- 10:00 HAPCAP Public Hearing Program year 2024
- 10:15 EMS Assist Chief Randall Crossen Jr. - Radio Quotes - New Hires
- 10:30 Scott McManus- York Township
- 10:45 Public Defender
- 11:00 Joe Sokol, Palmer Energy
- 11:15 Athens County Landbank- ODO Grant
- 11:30 LUNCH
- 1:00 Eddie Baumann- Huntington Bank
- add 1:30 911 Dir. Teresa Fouts-Imler - Logan County EOC Help
- 3:00 New Marshfield Sewer Project - DLZ

Agenda Items

- Amended Certificate
- Utility Permits
- OWDA Form - February Disbursements
- Acknowledge Receipt of My Sister's Place
- Engineer Truck - Request for Prosecutor Letter
- Courthouse HVAC Repair
- Bridge payment Credit Card Fee
- WIAO Board Appointments
- ARPA- Buchtel
- Fairfield County Jail Agreement
- State of Ohio Resiliency Fund Letter of Support
- Support Letter for Marietta Memorial

~TRAVEL

- Auditor - Brandi Sanders; Intermediate Gov Accounting Seminar, Middleburg Heights OH; 06/4-06/06
- 911- Nicole Norman; Transforming 911 Center Culture, Lancaster OH; March 20

ADJOURNMENT

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, yea; Mr. Adkins, yea.

**MINUTES**

A motion was made by Commissioner Chmiel and seconded by Commissioner Adkins approving the minutes for March 14, 2024.

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, yea; Mr. Adkins, yea.

**Appropriations, Transfers, New Line Items Requests/Changes & Bills**

A motion was made by Commissioner Chmiel and seconded by Commissioner Adkins approving the Appropriations, Transfers, New Line Items Requests/Changes and approving the payment of the required County Bills, which are included in the Auditor's Office INVOICE TRACKING REPORT - from: March 12, 2024 to: March 19, 2024 and the bills are hereby the same and authorize the County Auditor to issue warrants on the County Treasurer for payment in the same. Complete list of bills maintained in the Auditor's Office.

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, yea; Mr. Adkins, yea.

**Road trip to New 911 Building**

Commissioners took a trip to tour the New 911 Building.

**Richard Shultz- Task Force Building**

A motion was made by Commissioner Chmiel and seconded by Commissioner Adkins to approve the advertising of the shell & electric for the

addition and the Alternate Bid for Painting and Flooring to the Task Force Building in Millfield:

LEGAL NOTICE

Description: Sealed Bids will be received by the Athens County Commissioners for furnishing the materials and performing the labor for the execution and construction of Athens county Sheriff's Equipment storage Office Addition , 13179 SR 13, Millfield Ohio 45761.

In accordance with the Plans and Specifications prepared by: R.J. Shultz Architecture & Planning

The project Scope BASE BID includes: A Complete building addition based on the Architectural Bid Documents. ALTERNATE G-1 IS THE BASE BID MINUS material and labor to install the gypsum wall board, finishing, painting and carpet squares.

Facsimile and email bids will not be accepted. Any proposed Equal for a Standard shall be submitted to the Architect no later than ten (10) days prior to the bid opening. If no Addenda are issued in association with the bidder's request, the proposed equal shall be considered rejected. A pre-bid will be held on April 2, 2024 at 11:00 AM at the project site.

Sealed bids will be received until 9:30 a.m., local time, on April 9, 2024, at Commissioners Office, Athens, Ohio 45701. Bids will be opened by the Clerk/Architect in public session at approximately 10:00 a.m. local time at 15 S. Court Street, Athens, Ohio 45701.

Please note: BIDS DELIVERED / RECEIVED AFTER THE SUBMITTAL TIME WILL NOT BE ACCEPTED.

Bid documents will be sold, shipped and distributed by Key Blue Print, 195 East Livingston Ave, Columbus, Ohio 43215. They can be reached by phone at (614)228-3285 or viewed via internet at [www.keycompanies.com](http://www.keycompanies.com). Cost of documents is not refundable. Only complete sets will be sold. Only complete sets will be given to sub-contractors. At not point shall the set be broken. Plans will be available in Plan Rooms and Key Blue Print.

Documents may be viewed at: R.J. Shultz Architecture & Planning  
 41228 Gibson Ridge Road  
 Albany, Ohio 45710  
 740-707-8069  
 Builders Exchange [www.bxohio.com](http://www.bxohio.com)

This project requires the payment of prevailing wage rates for public improvements in Athens County, Ohio, as determined by the Wage and Hour Division of the Ohio Department of Commerce.

A bid Guaranty, as required by ORC 153.54, shall accompany each bid in one of two forms, as follows:

- A. A certified check or cashier's check in the amount equal to ten percent (10%) of the total bid amount submitted with a signed Bid Guaranty form. Upon entering into a contract with the Owner, the successful Bidder must then file a performance bond for the full amount of the contract. Checks will be returned to the successful and unsuccessful bidders when the contract is executed; or after sixty (60) days. Checks are to be made payable to the Athens County Commissioners.
- B. A Bid Guaranty and Contract Bond for the full amount of the Bid. The bond will be retained for the successful Bidder but returned to the unsuccessful Bidders upon execution of the contract.

If no contract award has been made within sixty (60) days after the opening of Bids, a bidder may demand the return of the bid security provided the Bidder has not be notified of the acceptance of its Bid.

Attorney-In-Fact who sign contract bonds must file with each bond a certified copy of their power of attorney, properly dated. Checks should be made payable to the Athens County Commissioners, FAILURE TO SUBMIT A PROPER BOND WILL AUTOMATICALLY INVALIDATE THE BID. If the successful Bidder fails to enter a contract or defaults in any portion of his/her bid the bid guarantee shall be forfeited in accordance with ORC 153.54.

Submit ONE ORIGINAL AND COPY of offer on the Bid Form provided, Bidders may supplement their form as appropriate. Signing a Personal Property Tax Statement is to be included and returned with the bid. Please note that Athens County is exempt from all Federal, State, Local and/or Excise Taxes.

Your offer will be required to be submitted under a condition of irrevocability for a period of 60 days after submission.

The owner reserves the right to accept or reject any or all offers, to accept the lowest and best responsive and responsible bid, to waive any informalities in bids received and to enter the contract which, in the sole judgement of the Owner, will suit the Owner's needs.

Advertising Dates: 3/24, 3/31, & 4/7

Athens County Commissioners

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, yea; Mr. Adkins, yea.

**Fairfield County Jail Agreement**

A motion was made by Commissioner Chmiel and seconded by Commissioner Adkins to approve the Fairfield County Jail Agreement as requested by Sheriff Rodney Smith:

Contract for Housing Prisoners in the Fairfield County Jail between Fairfield County and Athens County

WHEREAS, this contract is made this day of March 8, 2024, by and between the Fairfield County Board of Commissioners, located at 210 East Main Street, Lancaster, OH 43130, ("Fairfield BCC"), the Fairfield County Sheriff, located at 345 Lincoln Avenue, Lancaster, OH 43130, (the Fairfield Sheriff), and the Athens County Board of Commissioners, located at 15 S. Court St., Athens, Ohio 45701 ("the Athens BCC") and the Athens County Sheriff, located at 13 W. Washington St., Athens Ohio 45701 ("Athens Sheriff").

WHEREAS the Athens BCC and the Athens Sheriff has the necessity and the need to house its prisoners elsewhere on a temporary basis beginning 2024;

WHEREAS Athens BCC and the Athens Sheriff have reached out to the Fairfield BCC and Fairfield Sheriff to see if Fairfield County would be willing to house the Athens County Prisoners during this period by entering into a contract with the Fairfield BCC and the Fairfield BCC and the Fairfield Sheriff, pursuant to R.C. 341.23;

WHEREAS Fairfield BCC and the Fairfield County Sheriff are willing to enter into a contract pursuant to R.C. 341.23 so long as certain housing parameters are agreed upon.

WHEREAS this Agreement is intended to set forth the rights, duties, responsibilities, and obligations of the Fairfield Board, the Fairfield Sheriff

and the Athens Board and Athens Sheriff for the term hereinafter set forth.

In consideration of the mutual covenants herein made each of the parties agrees as follows:

1. The Fairfield Board and the Fairfield Sheriff shall receive, keep, board and safely maintain in the Fairfield County Jail the following persons, as space permits:
  - a.) Athens County Prisoners who have been lawfully committed to custody by the Athens County Sheriff, or his deputies, via arrest or court order for any reason; and/or who have been charged with any misdemeanor or felony offense and are awaiting a bond hearing; and /or who awaiting a trial and have not otherwise posted bail or been released y court order; and/or who serving a jail sentence after conviction except as provided in Paragraphs 2 through 12 below.
  - b.) Persons incarcerated pursuant to subparagraph a. above shall be designated as "Athens County Prisoners" in this Agreement.
2. The Fairfield Sheriff hereby agrees to house no more than twenty (20) Athens County prisoners at a time in the Fairfield County Jail commencing immediately and ending on December 31, 2024. Of the Twenty (20) Athens County Prisoners Fairfield County will receive, five (5) of those twenty (20) Prisoners can be female.
3. Athens BCC agrees to pay Fairfield BCC and Fairfield Sheriff a per diem rate of \$107.00 per prisoner, per day. A day shall be calculated based on the date of booking reception and release. The Fairfield BCC and Fairfield Sheriff shall invoice the Athens Sheriff and Athens BCC a per diem rate of \$107.00 per prisoner remaining. Such invoices shall be made the first of each month based on the number of prisoners held, the number of days held. Payment shall be made by the Athens County Sheriff to the Fairfield County Commissioners at the mailing address of 210 E. Main Street, Room 301, Lancaster, Ohio 43130. Said payment shall be applied to the Fairfield County General Fund. The Fairfield Sheriff may refuse to accept prisoners if timely payment is not made.
4. Athens County Prisoners confined in the Fairfield County Jail shall be subject to the rules and regulations of the Fairfield County Jail, which apply to all the prisoners therein.
5. The Fairfield Sheriff may reject and refuse to receive any prisoners who may be afflicted with a prior medical problem, afflicted with any contagious disease, contagious infections, venereal disease, mental illness, illness or injury that has not been treated prior to entry into the Fairfield County Jail, or having received any prisoner thereafter.
6. The Fairfield Sheriff may refuse to receive or may return any Athens County Prisoner(s) based upon current jail population, internal security conditions of the jail. Or any other reason that the Fairfield Sheriff deems pertinent at the time.
7. The Athens Sheriff (Athens BCC) agrees to pay for any and all medical, surgical, dental, or ophthalmology expenses incurred on behalf of a prisoner, at any off-site medical facility, including doctor's fees, hospital charges, and prescription costs. Contracts with in-house medical staff, internal physician consultations/visits, will be covered under the agreed housing costs and no additional fees will apply.
8. The Athens Sheriff shall transport and provide security any time a prisoner must leave the Fairfield County Jail for any reason, unless a court orders that no transportation or security is needed. If the Fairfield Sheriff, via his deputies, transports a prisoners to and from the Fairfield County Jail under this Agreement, he shall submit the mileage to the Athens Sheriff for reimbursement as permitted under R.C. 341.23⑥.
9. The Athens Sheriff shall bear the expense of the burial of a prisoner who dies in the Fairfield County Jail, if the body is not claimed for interment at the expense of friends or relatives.
10. No person under eighteen (18) years of age shall be received by the Fairfield Sheriff as a prisoner in the Fairfield County Jail.
11. The Athens BCC and Athens Sheriff agree that during the contract term, it shall and will abide and be governed by any and all rules and regulations which no are, or at any time in the future may be, in force at the offices of Fairfield County Commissioners, Common Pleas and Probate-Juvenile Judges, and the Department of Rehabilitation and Corrections.
12. The parties to this contract agree that notice be given to certain persons when particular inmates are to be released from custody, namely victims of domestic violence offenses, named/protected persons in temporary protection orders, named/protected persons in civil protection order and victims of menacing by stalking crimes. To that end, the Athens Sheriff specifically agrees to furnish to the Fairfield Sheriff, through the Fairfield County Jail staff, a current telephone number or numbers and/or contact information for all such protected persons, at the time the inmate is brought to the Fairfield County Jail, the Athens Sheriff shall update the information as any change becomes known. The Fairfield Sheriff agrees that the Fairfield County Jail shall contact those victims and/or protected person of any inmate pending release provided that a working telephone number has been furnished to the Fairfield Sheriff, via his jail staff. In situations where no working telephone number is provided, the Athens Sheriff shall be responsible for making the required notification to said victims and/or protected person of an inmate's pending release upon being notified thereof by the Fairfield Jail when such notification has been given to the victim and/or protected person and shall furnish the date and time of day said notification has been made. The Athens Sheriff acknowledges that failure to comply with these notifications terms will result in the refusal by the Fairfield Sheriff to accept as inmates those persons who have victims or other persons who are subject to release notification information, without voiding the entire contract altogether.
13. This Agreement may be terminated by either party during its term for any reason, by giving the other party a minimum of thirty (30) days written notice.
14. This Agreement shall be effective immediately to December 31, 2024, with the option to renew for an additional specified term(s), upon mutual agreement of all of the parties.

Any alteration of contract shall result in the contract being null and void .

The parties hereto, by their respective duly authorized officers; none hereto caused their names to be transcribed on the day first written above.

Fairfield County Board of Commissioners:

/s/ Steve Davis  
 /s/ Jeff Fix  
 /s/ Dave Levacy

Fairfield County Sheriff  
/s/ Alex Lape, Sheriff Date: 03/08/2024

Athens County Sheriff  
/s/ Rodney Smith Date: 03/19/2024

Athens County Board of Commissioners:  
/s/ Lenny Eliason  
/s/ Charlie Adkins  
/s/ Chris Chmiel

Approved as to Form:  
/s/ R. Kyle Witt, Fairfield County Prosecutor

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, yea; Mr. Adkins, yea.

**DJFS Dir. Jean Demosky - Weekly Updates**

1. Program Updates
  - CSS & Documents - continue to maintain improved performance and qualifying for timeliness incentive
  - Trevis Thompson for WDB Appointment
  - Confidentiality Statement for WDB
2. Contracts/Business/Grants
  - COAD RSVP
  - Creative Mobile Interiors
  - Credit Card?
3. Facilities
  - Nelsonville on Schedule and Nearing Project Completion
  - 510 Suffering with Union Street Work
  - UI Pilot Interesting
4. Human Resources
  - Munis Issues Ongoing

Commissioner Eliason stated that Dir. Jean Demosky and Auditor Jill Davidson attend a commissioners meeting to discuss the munis issues in 2 weeks.

**DJFS Dir. Jean Demosky - WDB Appointment Resolution**

A motion was made by Commissioner Chmiel and seconded by Commissioner Adkins to approve the following Resolution:  
Resolution

WHEREAS, on July 22, 2014, the Workforce Innovation and Opportunity Act was signed into federal law; and  
WHEREAS, the members of the local workforce development board must be selected by the chief elected officials in each local area.  
THEREFORE, BE IT RESOLVED, The Athens County Board of Commissioners hereby appoints the following to serve on the Area 14 Workforce Development Board for terms commencing on April 1, 2024 through March 31, 2026:

Trevis Thompson, Sunpower Inc.

It was moved by Mr. Chmiel and seconded by Mr. Adkins to adopt the foregoing.

Vote on roll call resulted: Mr. Eliason, yea; Mr. Chmiel, yea; Mr. Adkins, yea.

Adopted: 03/19/2024

/s/ Lenny Eliason, President

/s/ Charlie Adkins, Vice President

/s/ Chris Chmiel, Member

Attest: /s/ JoAnn Rockhold, Clerk

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, yea; Mr. Adkins, yea.

**DJFS Dir. Jean Demosky - Confidentiality Statement for WDB**

A motion was made by Commissioner Chmiel and seconded by Commissioner Adkins to authorize Commissioner Eliason to sign the Confidentiality Statement for WDB as requested by Dir. Jean Demosky. Copy of Personal Confidentiality Statement on back of page 118.

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, yea; Mr. Adkins, yea.

**DJFS Dir. Jean Demosky - COAD Sponsor of RSVP**

A motion was made by Commissioner Chmiel and seconded by Commissioner Adkins to approve the following contract for COAD RSVP as requested by Dir. Jean Demosky:

Total \$ Value:	\$486,897.00 (addition of \$175,000)
Contract Period:	07/01/2023 - 06/30/2024
Program Acct. & Code to be Charged:	Medicaid NET 850/510050, Title XX 735-510050
Describe Billing Procedure:	Submits bi-monthly invoices, Payment made within 30 days.
Describe the performance measures in Contract:	Bi-Monthly invoices and quarterly reports reviewed by ACDJFS staff.


**PERSONAL CONFIDENTIALITY STATEMENT**

I, \_\_\_\_\_, am an agent/employee of \_\_\_\_\_ (hereinafter referred to as "Public Official" as that term is defined in Title 20, Part 603.2 of the Code of Federal Regulations (CFR), has entered into an agreement with the Ohio Department of Job and Family Services (ODJFS) to obtain ODJFS information considered confidential. I understand that in the course of my employment I may have access to the confidential information. Therefore, with respect to any confidential information furnished by ODJFS, I acknowledge and agree to abide by the terms of the above-cited agreement, which is incorporated hereto by reference, and further declare:

1. I will access and use the confidential information only as is necessary to perform work specifically for purposes described in the agreement between ODJFS and Public Official and will do so in compliance with all applicable provisions of state and federal laws, Unemployment Insurance laws and laws that pertain to confidential information, including those identified in the agreement between ODJFS and Public Official.
2. I will store the confidential information only on my employer's premises in an area that is physically safe from access by unauthorized persons at all times.
3. I will process the information and any records created from the information in a manner that will protect the information from unauthorized access or disclosure by direct, indirect means, or any means.
4. I will immediately notify my supervisor of any suspected or actual violation of confidentiality—as required under the terms of the agreement between ODJFS and my employer. I understand that my employer will provide me with the contact information to notify the ODJFS Agreement Manager.
5. I will ensure that my personal access codes (e.g., username, password, etc.), computer equipment, disks and offices in which the confidential data may be kept are secured from access by other individuals.
6. I will verify that any individuals who request the confidential ODJFS information are authorized to receive it.
7. I will comply with procedures for the timely destruction of the data if that responsibility is assigned to me.
8. I understand that if I knowingly and intentionally violate any confidentiality provisions, my access to the confidential ODJFS information will immediately be suspended or terminated. I further acknowledge that if I knowingly and intentionally disclose confidential ODJFS information, I may be subject to a fine and/or imprisonment under Section 4141.99 of the Ohio Revised Code.

By signing below, I acknowledge that I have read and expressly understand the confidentiality requirements with respect to ODJFS information, as well as the possible penalties for failure to comply. I expressly agree to adhere to all the requirements prescribed herein.

By approving this form, the supervisor certifies that he/she will monitor the employee's use of the information to ensure its confidentiality and security.

Signature:  Date: 3/19/24

Printed Name: \_\_\_\_\_

Supervisor's Signature:  Date: 3/19/24

Supervisor's Printed Name: LEWY ELIASON

Unit/Location: \_\_\_\_\_

Complete Contract on file in the Commissioners Office.

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, yea; Mr. Adkins, yea.

**DJFS Dir. Jean Demosky - Creative Mobile Interiors**

A motion was made by Commissioner Chmiel and seconded by Commissioner Adkins to approve the extended time Amendment # 1 on the Creative Mobile Interiors as requested by Dir. Jean Demosky:

Total \$ Value: \$61,970.00  
Contract Period: 01/02/2024 - 06/30/2024 (extended 3 months)  
Program Acct. & Code to be Charged: 245/510050  
Describe Billing Procedure: 35% Deposit, 35% Midway remainder due upon delivery  
Describe the performance measures in Contract: ACDJFS will maintain progress on project.  
Complete Contract on file in the Commissioners Office.

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, yea; Mr. Adkins, yea.

**Amended Certificate**

A motion was made by Commissioner Chmiel and seconded by Commissioner Adkins acknowledging receipt of the Amended Certificate for Athens County, Athens County Commissioners dated March 19, 2024 prepared by Jill Davidson, Athens County Auditor.

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, yea; Mr. Adkins, yea.

**Utility Permit**

A motion was made by Commissioner Chmiel and seconded by Commissioner Adkins to approve the following Utility Permit:

Permit No. 24-536  
From: AEP  
9135 SR 682  
Athens, Ohio 45701

We hereby request permission to install utility lines within public right-of-way limits.

Location of work: County Road 10, Baker Rd  
Description of Work: Electric  
Type of Installation: Overhead Line Parallel to Road  
Estimated Project Schedule: 07/01/2024 - 07/01/2024  
Agreed to by: /s/Adam Pfeiffer, AEP  
Athens County Commissioners  
/s/ Lenny Eliason  
/s/ Chris Chmiel  
/s/ Charlie Adkins  
/s/Jeff Maiden, Athens County Engineer

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, yea; Mr. Adkins, yea.

**OWDA Form - February Disbursements**

A motion was made by Commissioner Chmiel and seconded by Commissioner Adkins to authorize Commissioners Eliason to sign the OWDA Form - February Disbursements, copy of Disbursements on back of page 119.

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, yea; Mr. Adkins, yea.

**Acknowledge Receipt of My Sister's Place**

A motion was made by Commissioner Chmiel and seconded by Commissioner Adkins to acknowledge receipt of My Sister's Place financials report.

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, yea; Mr. Adkins, yea.

**Engineer Truck - Request for Prosecutor Letter**

A motion was made by Commissioner Chmiel and seconded by Commissioner Adkins to authorize the Prosecutor to send a letter to James Beitzel of 1320 Cleveland Ave NW, Canton, OH 447013 to complete the title transfer for the truck he bought from the Athens County Engineer (Athens County Commissioners) on December 22, 2023.

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, yea; Mr. Adkins, yea.

**HAPCAP Public Hearing Program Year 2024**

Notice of Public Hearing # 1

Athens County intends to apply to the Ohio Department of Development for program year 2024 funding under the Community Development Block Grant (CDBG) Small Cities Program. The below mentioned CDBG programs are federally funded and administered by the state. CDBG programs can fund a broad range of planning, community improvement and housing related activities. These activities must be designed to

# Ohio Water Development Authority Fund Payment Request

LGA Name: Athens County  
 Project Name: US 50 Sanitary Sewer Improvements Phases 6 & 7  
 Account Number: 10016  
 EPA Loan Number: CS390005-0014  
 Disbursement Request: 8  
 Date Prepared: 03/18/2024 5:52:55 PM

A	Fields Excavating, Inc.					\$5,120,257.69	\$2,989,309.62	\$2,150,948.07
	Payee	Invoice #	Invoice Date	Invoice Amount	Requested Amount			
	FIELDS	<u>12263</u>	02/05/2024	\$261,428.02	\$261,428.02			
			Total		\$261,428.02		\$261,428.02	\$1,689,520.05
CO	Contingencies					\$754,242.31	\$0.00	\$754,242.31
TS	Technical Services					\$575,000.00	\$270,354.20	\$304,645.80
	Payee	Invoice #	Invoice Date	Invoice Amount	Requested Amount			
	DLT	<u>220322</u>	01/24/2024	\$23,156.38	\$23,156.38			
	DLT	<u>220776</u>	02/20/2024	\$21,742.10	\$21,742.10			
			Total		\$44,898.48		\$44,898.48	\$259,747.32
TSB	Other					\$648,000.00	\$0.00	\$648,000.00
	Payee	Invoice #	Invoice Date	Invoice Amount	Requested Amount			
	ALP	<u>KRAMER</u>	02/24/2024	\$4,625.73	\$4,625.73			
	AFP	<u>COUNTRY CLUB</u>	03/06/2024	\$3,465.43	\$3,465.43			
			Total		\$8,091.16		\$8,091.16	\$639,008.84

I hereby certify that this request for disbursement is a true and accurate request for disbursement, that it is made in accordance with the terms and conditions of the above referenced loan agreement, and all hourly wages on the project have been paid in accordance with the wage rates as required by the above referenced loan agreement. This request for disbursement represents eligible project costs previously un-requested, and that an inspection has been performed with all work being done in accordance with the terms of the contract award(s).

*Stephanie Morris*  
 Signature of Preparer

Stephanie Morris  
 Name of Preparer (Printed):

*Lenny Eliason*  
 Signature of Borrower's Authorized Representative

Ohio Water Development Authority

Lenny Eliason  
 Name of Borrower's Authorized Representative (Printed):

primarily benefit low-moderate income person or aid in the prevention of elimination of slum and blight. The County is eligible for funds in 2024 as follows:

CDBG Allocation Program: The Fiscal Year 2024 allocation is undetermined at this time. However, the County's 2022 allocation was \$218,000.00. The Allocation Program is a community development and infrastructure improvement program that is available to all incorporated and unincorporated areas as well as community organizations, provided they meet all applicable requirements.

CDBG Residential Public Infrastructure Program: Maximum funding is \$750,000.00. This program is competitive and designed to help small rural areas that are working to update their water and sanitary sewer systems.

CDBG Critical Infrastructure Program: Maximum funding is \$500,000.00 under the Critical Infrastructure Program which is a competitive set-aside of the Allocation Program. Projects are designed to assist communities with high-priority, single-component projects such as roads, flood and drainage and other public infrastructure improvements with a high community-wide impact.

CDBG Neighborhood Revitalization Program: The County may be eligible to apply for up to one \$750,000.00 awards under the Neighborhood Revitalization Program which is a competitive set-aside of the Allocation Program. The purpose of this program is to target community development improvements to one community or neighborhood that meets program eligibility requirements.

CDBG Discretionary Program: Provides a means to fund worthwhile "targets of opportunity" projects and activities that do not fit within the structure of existing programs, and to provide supplemental resources to resolve immediate and unforeseen needs.

The first of two public information meetings regarding these programs will be held on March 19, 2024 at 10:00 AM at the office of the Athens Co. Commissioners, 15 South Court Street Athens, OH 45701. This meeting will provide citizens with pertinent information about all of these programs, including an explanation of eligible activities, applicable program requirements, and application due dates. Program information is also available at [www.hapcap.org](http://www.hapcap.org).

Additionally, Athens County will host the Community Development Implementation Strategy Meeting on March 28, 2024 at 6:00 PM at the Hocking Athens Perry Community Action, Conference Room, located at 3 Cardaras Dr., Glouster, OH. Program information is also available at [www.hapcap.org](http://www.hapcap.org).

Citizens are encouraged to attend these meetings to provide input on the County's programs.

For further information or to request special accommodations please contact Nathan Simons at Hocking Athens Perry Community Action (740-767-4500).

**EMS Chief Amber Pyle & Assist Chief Randy Crossen Jr. - Updates**

Trucks have been delivered to the station, still need to complete the decals and radios. Assist Chief Crossen Jr. has quotes for new radios, Commissioner Eliason wants EMS to check to make sure that they have quotes that are state bids. Commissioner Adkins also wants to watch spending and questioned why each station needs a bay station instead of using the portables.

**EMS Chief Amber Pyle - New Hires**

A motion was made by Commissioner Chmiel and seconded by Commissioner Adkins to approve the New Hires as requested by Chief Amber Pyle:

- EMT Eric King - Full-time EMT Position with a pay rate of \$14.55 an hour, start date to be determined
- EMT Ainsley Sawyer - Part-time Position with a pay rate of \$14.55 an hour, start date to be determined

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, yea; Mr. Adkins, yea.

**Scott McManus - York Township**

A motion was made by Commissioner Chmiel and seconded by Commissioner Adkins to allocate \$39,585.00 of ARPA Funds to do the addition for the York Township Fire Dept. from TEC Construction  
Pole barn

Add a 24' wide by 48' deep around 16' tall pole barn on existing building by drilling holes for three ply post 8' on center with 2x4 purlins and 12x12 headers and (1) 12x12 insulated overhead door with opener and (1) 36" man door 48' trusses 4' on center and 1' overhang with 2x4 purlins insulation board on walls and roof install metal on walls and roof with corners, cap, and all the trim needed to complete job

Material and labor	\$ 28,285.00
Concrete and fill inside garage 8" thick	
Material and labor	\$ 8,800.00

Out side garage remove old concrete in front of new addition and pour new concrete in front of door to road 8" thick	
Material and labor	\$ 2,500.00

Balance for all three \$ 39,585.00

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, yea; Mr. Adkins, yea.

**Public Defender Updates on House Bill 150**

Hoping to have some answers around April 10 th, but haven't had any legislative updates. They've requested some further information form OPD, Chase from the Public Defender's office stated that they haven't seen any type of draft language, proposed statutes or anything like that. He believes the recommendation is probably going to be an opt out system, similar to what SBA had put out to CAO about 9 to 12 months ago that systems is structures as 100% reimbursement rate, but they can't guarantee. Chase from the Public Defender's Office stated that they plan on coming back in May beginning of June with the formalized contract language. We are trying to hold off so we can get those recommendations from the House Bill Task Force so that it the County is in the best position possible opt in system or significant change to the reimbursement rate.

**Joe Sokol - Palmer Energy**

Joe Sokol from Palmer Energy presented the following document to list the priorities for the Athens County HVAC Upgrades, he would like to put bids out within the next 45 days. Document is on the back of page 121.

**Athens Count Landbank - ODOD Grant**

A motion was made by Commissioner Chmiel and seconded by Commissioner Adkins to approve the form as presented by the Landbank:  
 Building Demolition and Site Revitalization Program  
 Community Authorization

The Athens County Commissioners recognize the residential structure listed below as vacant, blighted, unsafe and substandard and recommends, with the owner's consent, that the Building Demolition and Site Revitalization Program demolish the structure at the expense of the Building Demolition and Site Revitalization Program for the safety and health of the Community.

Parcel Number:	Address:
A040240403500	5 Oak Street, The Plains, OH 45780
M040040011400	29 Hill Street, Glouster, OH 45732
A040240406800	26 N. Clinton Street, The Plains, OH 45780
M040140012100	25 Town Street, Glouster, OH 45732
M040150005500	23 Morgan Street, Glouster, OH 45732
A040240504700	21 E. 1 <sup>st</sup> Street, The Plains, OH 45780
G020060006500	20 Smith Street, Chauncey, OH 45719
M040050009200	20 Campbell Street, Nelsonville, OH 45764
G020010009300	16 Lexington Avenue, Chauncey, OH 45719
G020010012500	16 High Street, Chauncey, OH 45719
G020040002200	14 Mound Street, Chauncey, OH 45719
G020020001300	8 Ellis Avenue, Chauncey, OH 45719
A040240100200	30 Connett Road, The Plains, OH 45780
M040030006500	34 Spring Street, Glouster, OH 45732
M040090001500	50 Front Street, Glouster, OH 45732
G020020008100	55 Mill Street, Chauncey, OH 45719
G020060011400	71 Main Street, Chauncey, OH 45719
M040050009200	73 High Street, Glouster, OH 45732
G020060003900	100 Main Street, Chauncey, OH 45719
P030070010900	319 Oak Street, Nelsonville, OH 45764
L010010100600	804 Water Front Road, Hockingport, OH 45739
H010010017502	2388 Trout Road, Albany, OH 45710
N010090301200	4382 N. Gun Club Road, Athens, OH 45701
N020020008806	4910 Vore Ridge Road, Athens, OH 45701
N010090102900	8356 Marsh Street, New Marshfield, OH 45766
B010010041300	10190 10194 Chase Road, Albany, OH 45710
N010300200200	11535 Carbondale Road, Nelsonville, OH 45764
C010010038200	14560 McDaniel Road, Amesville, OH 45711
D010010020400	17759 SR-377, Chesterhill, OH 43728
F010010023000	20757 US 50, Guysville, OH 45735
F010010024300	21196 Chapman Road, Guysville, OH 45735
L010010089300	24518 Rowley Lane, Coolville, OH 45723

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, yea; Mr. Adkins, yea.

**Athens County HVAC Upgrades Roadmap**  
4-Mar-24

Priority Scoring (Rating On A Scale Of 1 - 5 (1 = Most Important, 5 = Very Important))											
Priority	Building	Item Description	Reasoning	Health & Safety (1-5)	Equipment Life (1-5)	Maintenance Efficiency (1-5)	Building Importance (1-5)	Political Expediency (1-5)	Weighting	Total Score	Cost
1	Courthouse	Replace cracked cast iron DWV piping.	Failures of DWV piping are allowing sewer gas to enter spaces, causing odors.	5	3	4	5	5	15	17	\$200,000.00
2	Annex	Add isolation valves in branch HRW and CWV piping at mains.	Under current conditions, a leak in this building would shut down the Annex, the Courthouse, and the Old Jail.	2	3	5	4	3	15	12	\$146,000.00
3	Annex	Replace heating hot water and chilled water pumps.	There are issues here with not enough pump head - need to review.	3	5	5	5	5	5	28	\$80,000.00
4	Courthouse	Replace BAS.	Better control. Improve maintenance personnel's ability to see & address issues.	2	5	5	5	5	5	27	\$175,000.00
5	Annex	Replace fan coils.	Units are 40+ years old and have exceeded expected life. Reduce noise (fan coils), improve control.	4	5	5	4	4	5	27	\$520,000.00
6	Courthouse	Upgrade attic ventilation, create functioning intake and exhaust.	Poor ventilation is causing stale odors on 4th floor.	5	3	4	5	5	5	26	\$15,000.00
7	Courthouse	Replace isolation valves at individual fan coils in both heating hot water piping and chilled water piping.	Will equipment to be isolated from the main system in the event of a hot or chilled water leak.	2	4	5	5	5	5	26	\$126,000.00
8	Courthouse	Replace fan coils and associated control valves. Cut in O/A grilles for individual fan coils.	Highest profile - potential for political backlash and media exposure. Units are 40+ years old and have exceeded expected life. Reduce noise (fan coils), improve control.	2	4	4	5	5	5	25	\$570,000.00
9	Annex	Replace control valves, isolation valves, and electric unions (replace electric with thread & sweat brass/bronze unions).	Most of the control valves in the building do not work. For this reason, many have been bypassed and are controlled manually.	4	4	5	4	3	5	25	\$225,000.00
10	Annex	Replace BAS.	Better control. Improve maintenance personnel's ability to respond to see & address issues.	3	4	5	4	4	5	25	\$175,000.00
11	Annex	Add direct expansion DOAS unit to roof.	Restore ventilation built into building during 1988 renovation that had been removed.	4	5	3	3	4	5	21	\$46,000.00
12	Courthouse	Address O/A for Furnaces and Air Handlers in attic (plus associated control work)	Existing O/A duct in attic not connected to existing gas furnaces, issues with odors on 4th floor of Courthouse (related in part to deteriorating cast iron/waste/vent piping in building.)	3	1	3	5	5	5	22	\$1,500.00
13	Courthouse	Replace existing exhaust fans.	Existing exhaust fans were last installed / replaced in late 1990s. They have exceeded expected life.	3	5	4	5	5	-	22	\$15,000.00

**Athens County HVAC Upgrades Roadmap**  
4-Mar-24

Priority Scoring (Rating On A Scale Of 1 - 5 (1 = Most Important, 5 = Very Important))											
Priority	Building	Item Description	Reasoning	Health & Safety (1-5)	Equipment Life (1-5)	Maintenance Efficiency (1-5)	Building Importance (1-5)	Political Expediency (1-5)	Weighting	Total Score	Cost
14	Courthouse	Establish design flows and balance heating hot water and chilled water systems.	Will optimize equipment performance.	2	5	4	5	5	-	21	\$25,000.00
15	Courthouse	Add differential pressure sensors across filters in all equipment containing air filters.	Will alert maintenance personnel when filters need to be changed. Will also allow maintenance personnel to know if a filter is missing.	2	4	4	5	5	-	20	\$48,000.00
16	Courthouse	Add condensate overflow switches to all fan coils and air handlers to provide BAS alarming and equipment shutdown.	Will shut equipment down and alert maintenance personnel if condensate drains become plugged.	1	3	5	5	5	-	19	\$76,000.00
17	Annex	Convert chilled water system back to glycol fill and add glycol feeder.	This system was glycol filled previously, but glycol was not kept up, and was eventually drained and filled with water. Major accident waiting to happen.	1	5	5	4	4	-	19	\$50,000.00
18	Annex	Engage the services of an Industrial Water Treatment contractor / consultant to regularly monitor the water quality in heating hot water and chilled water systems.	Proper chemical treatment of hot and chilled water systems maximizes their life by preventing internal corrosion.	1	5	5	4	4	-	19	\$20,000.00
19	Annex	Add condensate overflow switches to all fan coils to provide BAS alarming and equipment shutdown.	To prevent the drain pans from overflowing and causing damage to the building structure.	2	4	4	4	4	-	18	\$50,000.00
20	Annex	Establish design flows and balance heating hot water and chilled water systems.	To maximize energy efficiency and occupant comfort.	2	4	4	4	4	-	18	\$25,000.00
21	Annex	Add differential pressure sensors across filters in all equipment containing air filters.	To help facilities track when filter changes are required to be changed on demand basis.	2	4	3	4	4	-	17	\$100,000.00
22	Countywide	Integrate all County operated buildings into common front end.	Better enable maintenance personnel to track performance and issues with various buildings and systems.	2	5	5	4	1	-	16	\$250,000.00
23	Courthouse	Develop scale architectural floor plans in AutoCAD format for County archives.	This will reduce design cost of future projects, and can become the basis of accurate record drawings of building systems.	1	1	3	5	5	-	15	\$10,000.00
24	Annex	Develop scale architectural floor plans in AutoCAD format for County archives.	This will reduce design cost of future projects, and can become the basis of accurate record drawings of building systems.	1	2	4	4	4	-	15	\$16,000.00
<b>Total</b>											<b>\$2,949,500.00</b>

**Courthouse HVAC Repair**

A motion was made by Commissioner Chmiel and seconded by Commissioner Adkins to approve the following quote to repair the 16" round trunk line and insulate supply line above the 4 th floor of the courthouse for \$3,500.00 by Residential H/C.

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, yea; Mr. Adkins, yea.

**Bridge Payment Credit Card Fee**

A motion was made by Commissioner Chmiel and seconded by Commissioner Adkins to authorize Commissioner Eliason to sign the Bridge Payment Credit Card Fee Form:

Due to increases in Credit Card processing, Bridge Payment needs to raise the price to consumers on the services fees that are charged. Bridge Payment keeps a value to the consumer, and the fee changes will be minimal on most transactions.

This change will take place on April 1, 2024. Bridge Payment will continue to offer reporting, support, and new terminal equipment will be installed in your locations in 2024.

We know you value your customers, and each location has a different clientele. Because of this, we are offering an option for each location. Please let us know which option works best for your department.

Please indicate which option you prefer for your location(s) and we will get this updated for you.

Option # 1

3.0% Fee with a \$1.00 minimum.

Any transaction under \$33.25 would be \$1.00 service fee.

Any transaction over \$33.25 would be 3.0% service fee.

Please change our service fee on April 1, 2024, to the option chosen above.

Location(s): Athens County

Sign: /s/ Lenny Eliason

Date: 03/19/2024

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, yea; Mr. Adkins, yea.

**State of Ohio Resiliency Fund Letter of Support**

A motion was made by Commissioner Chmiel and seconded by Commissioner Adkins to approve a letter of support for State of Ohio Resiliency Fund:

March 19, 2024

Anne M. Vogel, Director  
Ohio Environmental Protection Agency  
50 West Town Street, Suite 700  
Columbus, OH 43215

Subject: State of Ohio Resiliency Fund Letter of Support

Director Vogel,

On behalf of the Board of Commissioners, we are writing in support of the State of Ohio's application for funding in response to EPA-R-OAR-CPRGI-23-07. It is our understanding that the State of Ohio Resiliency Fund will provide funding to support public fleet modernization, through such means as electrification, building out the charging infrastructure, energy efficiency projects for publicly owned buildings, and solar deployment.

We are excited about the opportunity to potentially participate in this program and believe it can directly benefit our community by upgrading our fleet, upgrading our buildings to be more energy efficient, and installing solar panels. We have not yet undertaken this project because the cost for us has been prohibited.

Given the State of Ohio's success with implementing a wide variety of other grant programs, we feel very confident in this application and look forward to the opportunity it can bring to our area to create a healthier and more resilient future for our citizens. Should you have any questions or need anything further, please feel free to contact our office.

Sincerely,

/s/ Lenny Eliason, President

/s/ Charlie Adkins

/s/ Chris Chmiel

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, yea; Mr. Adkins, yea.

**Support Letter for Marietta Memorial**

A motion was made by Commissioner Chmiel and seconded by Commissioner Adkins to approve a letter of support for Marietta Memorial: March 19, 2024

To The Honorable Senator Sherrod Brown,

**RE: Letter of Support – Cardiovascular ICU Equipment Project – CDS Application**

We are writing to express our enthusiastic support for Marietta Memorial Hospital and its Congressionally Directed Spending application for fiscal year 2025 for the Cardiovascular ICU Equipment Project.

Marietta Memorial Hospital is the sole healthcare facility in our region within a 65-mile radius of Marietta, Ohio, and its commitment to swift action in emergency situations has surpassed national benchmarks, ensuring timely and effective treatment for patients.

However, there is a critical need for the expansion and renovation of the Cardiovascular Intensive Care Unit and Intensive Care Unit (CV/ICU). The current capacity limitations of its CV/ICU and equipment deficiencies hinder their ability to provide the level of care our region deserves. Most cardiovascular procedures require extended stays in the CV/ICU, and with higher levels of chronic illness prevalent in our region, the demand for non-cardiovascular ICU services remains high.

The equipment necessary for the expanded and renovated CV/ICU exceeds \$2 million. This includes vital equipment such as additional HemoSphere monitors, patient beds, transport monitors, crash carts, supply carts, monitors, fold out beds and recliners for family members and caregivers, IV pumps, scales, and specialized equipment for bariatric patients.

We are proud to support the Cardiovascular ICU Equipment Project initiative and efforts to make our community a better place. We hope that you will join us in supporting this important endeavor with favorable consideration of their application.

Sincerely,

/s/ Lenny Eliason, President

/s/ Charlie Adkins, Vice-President

/s/ Chris Chmiel

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, yea; Mr. Adkins, yea.

**Travel**

A motion was made by Commissioner Chmiel and seconded by Commissioner Adkins to approve the following travel: Auditor - Brandi Sanders; Intermediate Gov Accounting Seminar, Middleburg Heights OH; 06/4-06/06  
911- Nicole Norman; Transforming 911 Center Culture, Lancaster OH; March 20

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, yea; Mr. Adkins, yea.

**Eddie Baumann - Huntington Bank**

The main benefit of being part of the CCAO Card Consortium, is the ability to earn an enhanced rebate. So what comes along with using the card is dollars that you can actually earn back. With this card program the rebate is just straight cash back into the county account. Time frame for getting the account up and running is about a month. Once the final executed agreement is done then set up training for the online system so that we can manage the cards and view reports.

**911 Dir. Teresa Fouts-Imler - Logan County EOC**

A motion was made by Commissioner Chmiel and seconded by Commissioner Adkins to approve Dir. Teresa Fouts-Imler to help with Logan County's call center Tuesday & Wednesday and Melissa Blank to help Thursday & Friday.

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, yea; Mr. Adkins, yea.

**New Marshfield Sewer Project - DLZ**

The Commissioners and DLZ meet early in March and confirmed their intent to proceed with the detailed design for the New Marshfield Sewer Project. DLZ Gary Silcott wants to make sure that the County can maximize the amount of potential grant. Gary is not against the sand bioreactor but he wants to make sure that the funding would be there if they went with that or if they stay with the original plan. Brandon Atwood stated that regionalization needs to happen for the NPDS. Commissioner Eliason feels that based on the regionalization issue that the sand

bioreactor wouldn't make sense for the New Marshfield Sewer Project. Commissioner Chmiel stated that once the governor's office takes a look after election day and we hear more about our options with funding then we can do more detailed analysis of the options for New Marshfield.

**County Administrator - Hire JoAnn Rockhold**

A motion was made by Commissioner Chmiel and seconded by Commissioner Adkins to approve the County Administrator Job Description and to hire JoAnn Rockhold as the County Administrator effective April 1, 2024.

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, yea; Mr. Adkins, yea.

**Clerk**


A motion was made by Commissioner Chmiel and seconded by Commissioner Adkins to make Alison Pierson, Clerk effective April 1, 2024.


The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, yea; Mr. Adkins, yea.

**Adjourn**

A motion was made by Commissioner Chmiel and seconded by Commissioner Adkins to adjourn the above meeting.

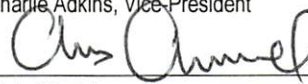
The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, yea; Mr. Adkins, yea.

  
\_\_\_\_\_  
JoAnn Rockhold, Clerk

  
\_\_\_\_\_  
Alison Pierson, Assistant Clerk

  
\_\_\_\_\_  
Lenny Eliason, President

  
\_\_\_\_\_  
Charlie Adkins, Vice-President

  
\_\_\_\_\_  
Chris Chmiel